

AGENDA  
Parks & Recreation Commission  
Wednesday, June 25, 2025  
7:00 PM  
Harmon Patridge Park Pavilion

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: June 25, 2025

Approval of minutes: May 28, 2025

Public comments:

Old business report:

New business:

- Park Signage
- Grove Holman Mural
- Scoreboards
- Board Chair

Next meeting: July 23, 2025.

Public/Commissioners comments:

Adjournment:

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# **PARKS AND RECREATION COMMISSION**

## **REGULAR MEETING**

Draft Minutes of Wednesday, May 28, 2025

7:00 p.m. at Owosso City Hall

**CALL TO ORDER:** Chairman Workman called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:**

*MEMBERS PRESENT:* Vice-Chair Selbig, Commissioners Mahoney, Rodman, Agnew, and Smith

*MEMBERS ABSENT:* Commissioners Maginity and Lienau

**APPROVAL OF AGENDA:** Commissioner Rodman made a motion to approve the agenda for May 28, 2025. The motion was supported by Commissioner Smith. Ayes all, motion carried.

**APPROVAL OF MINUTES:** Commissioner Selbig made a motion to approve the minutes for February 26, 2025. The motion was supported by Commissioner Mahoney. Ayes all, motion carried.

**PUBLIC COMMENTS:** None

**OLD BUSINESS REPORT:** Amy Fuller shared that the playground has been installed at Grand Avenue Park and that concrete work for the benches and picnic table will be completed the week of June 2.

**ITEMS OF BUSINESS:**

**Park Signage:** The Commission discussed signage at several parks. Amy Fuller showed examples of park signage and quotes from vendors.

**Ribbon Cutting:** The Commission discussed holding a ribbon cutting at Grand Avenue Park. Monday or Tuesdays after 5:30 p.m. were the preferred time.

**PUBLIC/COMMISSIONER COMMENTS:** Chairman Workman shared that he had decided not to serve another term when his current term was up in June.

Mayor Teich thanked Chairman Workman for his years of service with the Parks and Recreation Commission.

Commissioner Smith asked about vehicles driving down the trail and asked DPW to refill the dog waste bags at the dog park.

**ADJOURNMENT:** Commissioner Mahoney made a motion to adjourn at 7:42 p.m. The motion was supported by Commissioner Smith. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



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June 23, 2025

Parks and Recreation Commission  
Ongoing Project List

Bennett Field Scoreboards: Scoreboards will be added to the 2025-26 budget and can be purchased after July 1, 2025.

Park Wayfinding Signage: Wayfinding signs have been installed for the soccer fields and the baseball fields. We can add additional signs as the budget allows.

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Sidewalk Improvements: Installation is scheduled for mid-July.

CIS Trail: Engineering for this project has begun. The engineering firm the city hired has experienced some challenges identifying MDOT's right-of-way on M-21, working through these challenges has taken a little longer than originally anticipated. Construction has been moved to spring 2026 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail.

Splash pad and pickleball/tennis courts at Bentley Park: The City Council approved the Commission's request to apply for a DNR Passport Grant for \$150,000 with an additional \$60,000 in funding from the general fund and \$60,000 from the new park millage. The DNR grant was submitted prior to the April 1 deadline.

Respectfully submitted,

Amy Fuller  
Assistant City Manager

PERIOD ENDING 06/30/2025

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025	MONTH	06/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 751 - PARKS							
101-751-702.200	WAGES	72,775.00	64,962.61	5,457.10		7,812.39	89.27
101-751-702.300	OVERTIME	3,615.00	3,474.99	393.67		140.01	96.13
101-751-702.400	WAGES - SEASONAL	28,924.00	20,946.00	2,016.00		7,978.00	72.42
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00		0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00		0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	8,779.00	6,677.54	584.33		2,101.46	76.06
101-751-716.000	FRINGES	0.00	0.00	0.00		0.00	0.00
101-751-716.100	HEALTH INSURANCE	18,544.00	13,722.98	574.36		4,821.02	74.00
101-751-716.200	DENTAL INSURANCE	938.00	938.06	84.72		(0.06)	100.01
101-751-716.300	OPTICAL INSURANCE	102.00	101.50	9.45		0.50	99.51
101-751-716.400	LIFE INSURANCE	261.00	229.68	21.12		31.32	88.00
101-751-716.500	DISABILITY INSURANCE	612.00	412.49	37.03		199.51	67.40
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	8.12	0.00		6.88	54.13
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	0.00	0.00		0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,067.00	2,692.97	201.26		374.03	87.80
101-751-719.000	WORKERS' COMPENSATION	5,067.00	4,627.48	345.12		439.52	91.33
101-751-728.000	OPERATING SUPPLIES	5,000.00	2,511.76	0.00		2,488.24	50.24
101-751-818.000	CONTRACTUAL SERVICES	20,075.00	15,093.38	3,961.00		4,981.62	75.18
101-751-920.100	ELECTRICITY	12,623.00	7,349.31	0.00		5,273.69	58.22
101-751-920.200	GAS	0.00	0.00	0.00		0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00		0.00	0.00
101-751-920.400	WATER & SEWER	25,500.00	17,421.39	0.00		8,078.61	68.32
101-751-920.500	REFUSE	550.00	548.75	84.49		1.25	99.77
101-751-930.000	BUILDING MAINTENANCE	72,200.00	49,996.77	4,072.61		22,203.23	69.25
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	5,000.00	3,636.32	1,481.89		1,363.68	72.73
101-751-937.000	TREES & GARDEN	2,000.00	148.99	0.00		1,851.01	7.45
101-751-940.000	EQUIPMENT RENTAL	141,000.00	111,954.33	0.00		29,045.67	79.40
101-751-971.000	LAND	0.00	0.00	0.00		0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	0.00	0.00		0.00	0.00
Total Dept 751 - PARKS		426,647.00	327,455.42	19,324.15		99,191.58	76.75
TOTAL EXPENDITURES		426,647.00	327,455.42	19,324.15		99,191.58	76.75
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		426,647.00	327,455.42	19,324.15		99,191.58	76.75
NET OF REVENUES & EXPENDITURES		(426,647.00)	(327,455.42)	(19,324.15)		(99,191.58)	76.75

CASH SUMMARY BY FUND FOR CITY OF OWOSSO  
FROM 07/01/2024 TO 06/23/2025  
FUND: 208  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 06/23/2025
208	PARK/RECREATION SITES FUND	25,942.88	23,250.86	38,455.63	10,738.11